Good afternoon,

On Tuesday, February 28th, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new certificate program request on AI Ethics and Society.

At this time, the Subcommittee declined to vote on the certificate and asks that the following feedback items be incorporated into a revision:

- The Subcommittee would like to note their appreciation for the timeliness of this certificate program and believes this program will have significant, positive impacts on students as they complete the program.
- The Subcommittee would like to see the Advanced Computing Center for the Arts and Design (ACCAD) consulted regarding their capacity for students to enroll within ACCAD 5141 (or, if they have been consulted, a summary of that conversation). Given the limited studio space within ACCAD, the subcommittee worries that ACCAD will be unable to accommodate the increased number of students enrolling due to this program.
- The Subcommittee notes that under section 5, "Curriculum Map" on pages 7-8 of the proposal, there is a potential pathway for students to not engage with and complete program ELO 4. Specifically, if a student completes the electives ACCAD 5141, PHILOS 2338, and GEOG 5502, this sequence will not afford students the opportunity to complete ELO 4. The Subcommittee asks that this be addressed within the proposal.
- The Subcommittee notes that, underneath section 3, "Relationship to Other Programs / Benchmarking", none of the "Links" (pages 3-5) link to the described programs. They ask that this be corrected.
- The Subcommittee notes that underneath section 3, "Relationship to Other Programs / Benchmarking", the second bullet point regarding the program at Penn State University – Great Valley mentions that this is a *15-credit hour* program in 5 weeks. However, this program is not *15-credit hours* but rather *15 total hours* and offers 1.5 continuing education units (CEUs). They ask that this be corrected.
    - Additionally, the Subcommittee noticed that the program is stated as being from the Great Valley campus. This particular program is also available on the Scranton campus. The proposal should look into which campuses this program is offered through and, at the very least, indicate that this program is not a Penn State University Great Valley program. It may also be worthwhile to consider if the unit would like to include this certificate program within their proposal at all, as the program at Penn State is a non-credit certificate, although that is most certainly to the discretion of the proposing unit.

- The Subcommittee notes that within both the advising sheet (page 11 of the proposal) and underneath section 6, "Data Collection" (pages 8-10 of the proposal), there is mention of students being required to complete PebblePad reflective exercises as part of the program. The Subcommittee asks that information surrounding this requirement be added to section 5, "Curricular Requirements" (pages 6-8 of the proposal), as this is part of the requirements of the program.
- The Subcommittee notes that, within a footnote on page 6 of the proposal, there is mention of the Linguistics 3804 requirement being *waived* for students who have completed CSE 3521 or 5052. The Subcommittee asks that this language be taken out of the proposal and it be reworded to simply add the additional two computer sciences courses as part of the options for the one required course within the proposal (as written in the program form and advising sheet). When a course requirement is waived, there is an indication that the credit hours will not count towards the certificate, which has further implications for overlap with other programs and the number of hours required for a certificate.
- The Subcommittee asks that the program proposers use the most updated certificate advising sheet, as it was recently updated during the 2024-2025 academic year. The most up-to-date certificate advising sheet template can be found as appendix 5 in the ASC Operations Manual. The ASC Operations Manual can be found on the [ASC Curriculum and Assessment Services website](#).
  - Secondarily, the Subcommittee would like to point out that certificate programs can now have up to 100% overlap with a minor, major, other certificate, or GE program. This option is, of course, up to the proposers, but the Subcommittee kindly points out this policy shift in case it is of interest to the proposers.
- When this proposal is resubmitted, the Subcommittee asks that a cover letter detailing all revisions made be provided.

I will return the request via curriculum.osu.edu to allow the unit to make the requested changes.

Should you have any questions, please do not hesitate to reach out to Tom Dugdale, faculty Chair of the Arts and Humanities 1 Subcommittee, or me.

All my best,
Michael

THE OHIO STATE UNIVERSITY

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.